



GUIDE TO APPLYING

So you've got an idea for an activity, and now you'd like to apply for funding - congratulations! Applying is really easy - you just need to tell us a few things about your idea and why you would like it to happen. You can either do this by:

- 1) Typing up the answers to four questions in a form on our website
- 2) Making a video of you and your friends answering those questions.

The adult you're working with must help you with this section, and we will also need information about the adult's contact details and a list of the things you will spend the money on.

Whether you are applying by form, or by video, you will need to answer the four questions below, and also fill out a table which tells us what you will spend the money on. For each question, we have given a guide of the things that we would like to know to help prompt you.

Applying by video

If you are making a video, we recommend that you read through the questions first, and make some notes before so that you know what you are going to say when you make the video. We have also made a video which shows you just how easy it is which you can watch on our website. Videos must be no longer than 5 minutes.

Children should always be careful when sharing videos online, especially on social media. We want to reassure you that we take your safety seriously. Your video will not be made public, only viewed by IT support and Rachel Nahum. Your video will be shown (but not shared) with the decision-making panel (mix of young people and professionals).

Remember, if you or the adult who is helping you have any questions then you can email us any time at

info@hastingsopps.co.uk



THE QUESTIONS YOU NEED TO ANSWER

1. Who are you? (max 250 words)

What is/are your names?

What is the name of your group?

What are the ages of the people in the group?

Where do you live in Hastings or St Leonards?

Who is the adult who will be supporting your group?

2. What is your project idea? (max 250 words)

Tell us more about your group/project

What is your idea?

How many members do you have?

Is your project relate to crafts, sport, music, trips, food or something else?

Where will your project be held?

How often will your group meet?

Is this a closed group or can other people join in?

3. Who will benefit from your project and how? (max 250 words)

(For example: working in a group, learning new skills, having fun, making friends, meet regularly, get fit and anything else)

Will Hastings' residents benefit?

4. Tell us why this project is needed or wanted (max 250 words)

Why are you passionate about this project?

Why is this project unique (e.g. nothing like this exists)?

Why do you enjoy it?

Why do you want to share it with others?



YOUR COSTS

You have to tell us the things that your activity needs money for, and how much each thing costs. You will do this in a table which looks like the one below - we've done an example with a football club.

You must add as much detail as possible about your items as well as a total cost. E.g. number of tickets required, refreshments per session, venue hire per session, Travel, tickets, equipment, refreshments, instructors, venue hire.

It's important that you check these costs are correct before you fill in the form - before we can give you the money, we will have to check ourselves so this is very important.

ITEM	TOTAL COST
3 x Footballs	£30
Football Coach for 5 x sessions	£150
Hiring the football Pitch x 5 sessions	£100
Minibus home x 5 sessions	£100
TOTAL COST	£380 (Max £400)